

Certificate IV in Information Technology- ICT40118

Course Name	ICT40118 Certificate IV in Information Technology	
CRICOS Code	0100075	
Delivery Mode	Face to Face	
Course Duration	48 weeks total duration 36 weeks tuition delivery	
Course Structure	Number of units	20
	Core units	5
	Electives	15
Pre-requisites	None	
Course Outcomes	<p>This qualification provides the skills and knowledge for an individual to be competent in a wide range of general information and communications technology (ICT) technologies and practices in different organisational contexts.</p> <p>Persons working at this level apply a wide range of knowledge and skills in basic networking, ICT support, testing, systems analysis and design, database development, programming and web development support.</p>	
Course Content: Students are required to complete all of the following units:		
Unit Code	Unit Title	Core/Elective
BSBADM506	Manage business document design and development	E
BSBADM502	Manage meetings	E
ICTICT425	Implement WHS, environmental sustainability and anti-discrimination practices in an ICT workplace	C
BSBADM504	Plan and implement administrative systems	E
ICTICT401	Determine and confirm client business requirements	C
ICTDBS403	Create basic databases	E
ICTICT412	Coordinate and maintain ICT work teams	E
ICTICT413	Relate to clients on a business level	E
ICTICT415	Provide one-to-one instruction	E
ICTICT416	Contribute to the development of strategic plans	E
ICTICT428	Select cloud storage solutions	E
ICTICT410	Conduct post-implementation ICT system reviews	E
ICTICT407	Maintain website information standards	E
ICTWEB419	Develop guidelines for uploading information to a website	E
ICTWEB421	Ensure website content meets technical protocols and standards	E
BSBMKG415	Research international markets	E
ICTICT426	Identify and evaluate emerging technologies and practices	C
ICTICT424	Address cyber security requirements	C
ICTICT418	Contribute to copyright, ethics and privacy in an ICT environment	C
BSBMKG513	Promote products and services to international markets	E